

North Cerney Parish Council

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING on 5th May 2022 at 7.45 pm at The Memorial Hall, North Cerney

Present: Councillors Adam Stoten, Cathy Martin, Nigel Wilkes, Linda de Carles and Clare Cannock, County Councillor Paul Hodgkinson and, Barry Koch as RFO

Presiding: Councillor A Stoten

Clerk: V Hancock

Apologies: Councillors Mark Tufnell (unavoidably delayed) and Elisabeth Butler (college commitments)

1. Election of Officers

In the absence of Councillor Tufnell this was deferred until later in the meeting

2.1 Minutes of the Parish Council Meeting on 10th February 2022

The Council **resolved** that the Minutes of the Parish Council Meeting held on 10th February 2022 be approved and signed.

2.2 Matters Arising:

2.2.1 The Clerk reported that some of the problems at Burcombe appeared to have been resolved

2.2.2. The Clerk reported that the planters for Woodmancote had been made by John Martin, and Dobbies had donated a quantity of violas to fill them initially. Tom Shaw had asked if he could spend £93.24 (plus VAT) on planting for the longer term. This was approved as being within the agreed budget of £250.

3. District and County Issues:

These had been largely dealt with at the Annual Parish Meeting.

Councillor Hodgkinson said his Highways Local fund could be used for any small-scale highways projects. He did not think a warning speed sign would be a suitable project.

Councillor Stoten asked if one of the "gates" on the A435 could be secured.

4. Financial Matters

4.1 **The Annual Governance Statement** was completed and it was **resolved** that it be signed by the Chairman.

4.2 **The Annual Accounting Statements for 2021/22** and year end Bank reconciliation were presented by the RFO and it was **resolved** that they be approved.

4.3 **Reconciliation Statement:** The reconciliation statement for the current year was presented by the RFO, and it was **resolved** that it be approved.

4.4 Authorisation of Expenditure: The following expenditure was approved:

Citizens Advice	Donation	250.00
GRCC	Annual membership subscription	25.00
Village Hall	Hire of Hall	35.00
Tim Adams	Playground fencing	710.00
N Wilkes	Speed Gun	168.26
Barry Koch	Annual salary	600.00
V Hancock	Clerk's administration expenses	116.00
BHP	Annual Insurance	816.47
J Martin	Woodmancote Planters	118.15
E Butler	Basketball post protector	191.26

5. Highway Issues

5.1 Concern was expressed regarding motorcycles speeding on the A435, particularly at week-ends. Councillor Hodgkinson suggested the Police could be asked to spot check

5.2 The Clerk had asked County Highways to fill all the salt/grit bins in the parish before the winter.

5.3 Councillor Butler had been in communication with the Clerk and others regarding the official naming of Manor Farm Road in Woodmancote. It seemed the Parish Council had to be involved in this, and in the allocation of a new postcode. It was agreed to discuss this at the next meeting, when Councillor Butler would be able to clarify what was needed.

5.4 Councillor Cannock said there were diseased ash trees adjoining the River Churn. Councillor Hodgkinson said he would report this to County Highways.

6. Planning Applications and Tree Preservation Orders

6.1 **Planning Applications:** The Council had been notified of the following:

Tally Cottage Woodmancote: internal and external alterations (Listed Building Application)

Tally Cottage Woodmancote: installation of heat pump (retrospective application)

The Old House, Calmsden: For approval of conditions in an earlier consent

50 Dark Lane, North Cerney: Installation of drop kerb and hard landscaping. An objection had been lodged by the Parish Council

52 Dark Lane, North Cerney: application to determine whether planning consent was needed for removal of a shed.

6.2 **Decisions and Notices:**

Scrubditch Farm: Consent for an extension, replacement windows and bay window

Calmsden Manor: Two consents for tree works

The Old Rectory, North Cerney: Consent for tree works

Land adjoining Woodmancote Playground: Approval of conditions in an earlier consent

Scrubditch Farm Bungalow: erection of a forestry building – application withdrawn

7. **Woodmancote Playground:** The RoSPA Report had not yet been received.

The basketball post protector had been purchased and Councillor Butler was re-painting the ring.

Councillor Butler's most recent inspection report contained no matters requiring immediate attention. She was seeking quotations for the re-surfacing of the hard play area.

8. Matters Arising from the Annual Parish Meeting:

There were none

9. **Jubilee Street Party**:: A group of residents (including Councillors Martin and Cannock) were organising a street party in North Cerney on Sunday 5 June. The Clerk had applied for consent to close part of Chapel Lane.

It **was resolved** that the Council would pay for two 5m lengths of Jubilee bunting to be purchased from the Royal British Legion at a cost of around £26. There would be other small expenses, and the organisers would provide a list.

10. **Correspondence:**

The following correspondence was reported by the Clerk:

From Cotswold District Council regarding:

- ramping up of their road-cleaning services
- support for the Boundary Commission proposals for the Cotswold area
- funding obtained for more inclusive and accessible toilets for the disabled
- the need for more clarity on the potential for a Cotswold National Park
- ending of the “free after 3” concession in public car parks

From Royal British Legion regarding their “plant a tree for the Jubilee” scheme

From the website: a follow-up from the person who had enquired about the Meer stone. This was being dealt with by the Parochial Church Council

11. **Any Other Business:**

11.1 Residents in Woodmancote were raising funds for a defibrillator in the village.

Councillor Butler had asked whether the Parish Council might help with the cost. It was agreed to consider this when the cost and availability of other funds was known, and a site for it had been identified. It was pointed out that an electricity supply would be needed.

11.2 Peter Clegg was asked about the intentions of Bathurst Estates for the car park behind The Bathurst Arms. He said plans were being prepared for storage units, with parking spaces. Some spaces would be reserved and paid for, but the remainder would be available for users of the Village Hall and visitors to the pub, etc. The possibility of a EV charging point was being considered. When more details were available, the proposals would be discussed with the Council.

11.3 There was a need to improve the signage for the Monarch's Way where it went from Chapel Lane to the river and towards Conigree Wood.

12. **Date and Time of the Next Meeting(s):**

To be arranged

13, (From 1 Above) **Election of Officers**

1.1 **Election of Chairman:** Councillor Stoten proposed and the Council **resolved** unanimously that Councillor Tufnell be re-elected as Chairman.

1.2 **Election of Vice Chairman:** Councillor Martin proposed and the Council **resolved** unanimously that Councillor Stoten be re-elected as Vice Chairman

1.3 **Election of RFO:** The Council **resolved** unanimously that Barry Koch be re-appointed as Responsible Financial Officer (RFO)

1.4 **Appointment of Internal Auditor: As Sara Telling did not wish to continue, this was deferred to a subsequent meeting**

There being no further business, the meeting closed at 9.15 pm

Signed:

Date: